

HS Advisory Committee

August 2, 2016

1:00-3:00

Note: there is no PSESD Board meeting in July and there was no July Advisory meeting. This meeting represents governance items for the months of July and August.

A. Re-Competition – Lori

- Discussed the implementation of the new HS/EHS grant
- Kay Lancaster, Julie Rolling and John Welch working with PSESD communications. John is in close communication with the Board.
- Discussed Community Meeting later in the month

B. Personnel Actions

- This item was reviewed and approved as a whole by the HS Advisory Committee and recommends full Board approval

C. Program Reports

Finance

Reports reviewed and discussed

- EHS – no follow up questions
- EHS-CCP – no follow up questions
- ECEAP – no follow up questions
- HS – no follow up question
- HS 187 (Expansion) – no follow up questions
- Procurement Card Report
 - Large amount under contractual, training and travel which is the White Privilege Conference we sent a large group of ESD staff to
 - Staff sent to the Head Start managers and Director Conf

In-Kind

- No questions on report. Discussed In-kind waivers. Wondered if we need any follow up. Discussed new super circular and that EL Fiscal staff are working with center to ensure they understand what is allowable in-kind and allowable reimbursements. Lori shared that child care center often struggle with in kind and this is a trend across the US in full day/full year child care models.

All finance reports reviewed were reviewed and approved as a whole by the HS Advisory Committee and recommends full Board approval

Attendance

- ECEAP
 - We stop enrolling when we are less than 60 days to end of program year, minimum required screenings and service cannot be met in less than 60 days.
 - Open slots will not be filled
 - They can and will enroll homeless and foster care children with less than 60 days left in the program year
- EHS/HS – no questions

This item was reviewed and approved as a whole by the HS Advisory Committee and recommends full Board approval

Enrollment

- ECEAP
- EHS/HS – no questions
 - Will see increase due to the end of program year, minimum required screenings and service cannot be met in less than 45 to 60 days.

This item was reviewed and approved as a whole by the HS Advisory Committee and recommends full Board approval

- **USDA Report**
- Appreciate the new report format, no questions

This item was reviewed and approved as a whole by the HS Advisory Committee and recommends full Board approval

D. Program Policies

- Animals in the Learning Environment
- Bloodborne Pathogens
- Health Information Protection
- Health Services
- Safe Arrival and Departure
- Standards of Conduct: Active Supervision
- Tobacco and Smoke-Free Environment
- Community Feedback and Complaint
- Personnel Management
- Fundraising

Each policy was thoroughly reviewed and discussed. Joanne was also a participant at the Policy Council – Policy Institute.

This item was reviewed and approved as a whole by the HS Advisory Committee and recommends full Board approval

E. Program Governance

- Approval of Grant Applications:
- Head Start/Early Head Start 104 COLA
- Head Start 187 COLA
- EHS-CCP 007 COLA
- Head Start/Early Head Start 412 COLA
- Head Start 187 Continuation Grant
- Head Start Early Head Start Child Care Partnership Continuation Grant
- Head Start/Early Head Start 412 Baseline-Continuation Grant
- Early Head Start Child Care Partnership Expansion Grant

Each item was thoroughly reviewed and discussed. Both Jill and Joanne have been participating in these actions and have signed the letters for OHS/Region X as Board and Advisory members.

This item was reviewed and approved as a whole by the HS Advisory Committee and recommends full Board approval

F. Program Updates (information only)

- PowerPoint from June and July 2016 Policy Council meeting

Joanne and Jill have requested a summary sheet of all action requested and represented on the PSESD Board Executive Summary for Early Learning. Lori will begin to implement this request with the August Board meeting.