

**BRIEFING/MONITORING REPORT TO THE BOARD**

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| **DATE:** | **January 18, 2023** |
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| **TO:** | **BOARD OF DIRECTORS, PUGET SOUND EDUCATIONAL SERVICE DISTRICT** |
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| **FROM:** | **JOHN WELCH, SUPERINTENDENT** |
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| **TOPIC:** | **EXECUTIVE LIMITATION (EL) 2: EMERGENCY SUPERINTENDENT SUCCESSION** |

**REPORT PURPOSE:**

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| 🞏 | **Policy Development/Review/Enhancement/Approval** | **⌧** | Board Monitoring CEO Report |
|  | 🞏 **Ends Policy and Sub-Ends Policy** |  | 🞏 Ends |
|  | 🞏Executive Limitations Policy |  | **⌧** Executive Limitations |
|  | 🞏 Board-Management Delegation Policy | 🞏 | Board Monitoring Board Report |
|  | 🞏 Governance Process Policy |  | 🞏 Board-Management Delegation Policies |
| 🞏 | Board Implementation of Policy |  | 🞏 Governance Process Policies |
|  | 🞏 Board-Management Delegation Policies | 🞏 | Incidental Report |
|  | 🞏 Governance Process Policies |  | 🞏 Superintendent |
| 🞏 | Ownership Linkage Report |  | 🞏 Board Chair |
| **BACKGROUND:** | |  | 🞏 Other: Briefing Report |

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| **POLICY TITLE:** EL2: Emergency Superintendent Succession | **POLICY NO:** 2 |
| **POLICY SECTION:** Policy Governance – Executive Limitation | |
| **DATES REVIEW:**  Adopted – February 2001  Amended December 2005, November 2015, May 2019  Last Monitored and Approved – February 2022 | |
| **BOARD POLICY REVIEW FREQUENCY:**  Every Year | |
| **BOARD MONITORING CEO FREQUENCY:** One Time a Year | |
| **BOARD CHAIR SIGNATURE:** | |

Policy Language with Recommended Revisions

EXECUTIVE LIMITATION POLICY 2: EMERGENCY SUPERINTENDENT SUCCESSION

1. To protect the Board from sudden loss of Superintendent services, the Superintendent shall not permit there to be fewer than two other executives sufficiently familiar with the board and Superintendent issues to ensure effective operations of the organization in an emergency or for a short duration. In addition, the Superintendent shall not permit there to be fewer than one individual who can assume full responsibilities and takeover with reasonable proficiency as an interim superintendent if needed.

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| **RECOMMENED MOTION**  That the Executive Limitation Ends Policy 2: Emergency Superintendent Succession as revised be approved as in compliance and that the superintendent has used reasonable interpretation of this policy. |