## **STAFF SAFETY**

Puget Sound Educational Service District (PSESD) recognizes that safety and health standards should be incorporated into all aspects of the operation of the agency. Rules for safety and prevention of accidents will be posted in compliance with OSHA and WISHA requirements.

All hazardous chemicals will be identified and properly labeled. Staff members will be trained in the use of these chemicals specific to their respective jobs. Proper records will be maintained to verify that all of the preventive and safety measures are in place. Injuries and accidents will be reported to the Human Resources Department.

PSESD will have at least one staff member at each work site that holds a valid certificate of first aid training or equivalent training provided by a district nurse. Each work site will have first aid supplies readily accessible and if the work site has more than fifty employees a first-aid station will be established.

The Superintendent or designee will develop necessary safety and health standards to comply with Department of Labor requirements.

Adopted: April 2014

Legal References: Chapter 49.17 RCW, Washington Industrial Safety and Health Act

Relevant PSESD Board Governance Policy: EL 8: Financial Management