**Puget Sound Educational Service District**

**Applicant Disclosure Form and Background Check Statement**

**Name**: Click or tap here to enter text. **Job ID # / Name**: Click or tap here to enter text.

This document must be included as part of a complete application. Please complete the following questions and confirm the declaration. Any falsification or deliberate misrepresentation, including omission of a material fact, or failure to complete any part of your application or this questionnaire, can be grounds for denial of employment or continued employment with the district(s) to which you have applied.

**Employment History Disclosure**

1. Are you presently under contract/employed?  NO  YES

If yes, with whom? Click or tap here to enter text.

What is your present position (title)? Click or tap here to enter text.

2. Are you a former employee of our district?  NO  YES

If yes, list date(s) and position(s): Click or tap here to enter text.

3. Have you ever been on a plan of improvement or placed on probation?  NO  YES

4. Have you ever been placed on administrative leave and/or suspended pending investigations of allegations of

misconduct?  NO  YES

5. Have you ever had any license or certificate of any kind (teaching certificate or other professional certificate or license) revoked, suspended or reprimanded, or have you in any way been sanctioned by, or is any charge or complaint now pending against you, before any licensing, certification, or other regulatory agency, or body, public or private?  NO  YES

6. Have you ever resigned or otherwise separated from any employment (inclusive of regular or extracurricular activities) in order to avoid discharge or non-renewal?  NO  YES

7. Have you ever been discharged or non-renewed from any employment (inclusive of regular or extracurricular activities)?

NO  YES

8. Have you ever been disciplined for misconduct by a past or present employer?  NO  YES

9. If you answered YES to questions 3, 4, 5, 6, 7, or 8, provide an explanation of the circumstances, including the underlying facts, place, date, and outcome (attach a separate sheet if necessary). Click or tap here to enter text.

**Criminal History Disclosure**

1. Are you presently charged with, but not convicted of, a crime (exclude civil infractions such as minor traffic citations)? If yes, include an explanation of the nature of the charge, place, date, and court. A pending criminal charge will not necessarily bar you from District employment.

NO  YES Explanation: Click or tap here to enter text.

2. Have you ever been convicted of a crime (the term “convicted” means all adverse dispositions, including a finding of guilty, a plea of guilty or nolo contendere, an Alford plea, a stipulation to the facts, a deferred or suspended sentence, or a deferred prosecution)? Exclude civil infractions, such as minor traffic citations. If yes, include an explanation of the nature of the charge, place, date, and court. A pending criminal charge will not necessarily bar you from District employment.

NO  YES Explanation: Click or tap here to enter text.

**(*Please continue to page 2)***

**Criminal History Disclosure**

3. Check any of the following for which you have been convicted, including any of these crimes as they have been renamed (see #2 above for definition of “convicted”), *reference* [*WAC 170-06-0120*](http://apps.leg.wa.gov/WAC/default.aspx?cite=170-06-0120).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Abandonment of a child |  | Arson |  | Assault 1 and/or 2 |
|  | Assault 3 domestic violence |  | Assault of a child |  | Bail jumping |
|  | Child buying or selling |  | Child molestation |  | Commercial sexual abuse of a minor |
|  | Communication with a minor for immoral purposes |  | Controlled substance homicide |  | Criminal mistreatment |
|  | Custodial interference |  | Dealing in depictions of minor engaged in sexually explicit conduct |  | Domestic violence (felonies only) |
|  | Drive-by shooting |  | Extortion 1 |  | Harassment domestic violence |
|  | Homicide by abuse |  | Homicide by watercraft |  | Incendiary devices (possess, manufacture, dispose) |
|  | Indecent exposure/public indecency (felonies only) |  | Incest |  | Indecent liberties |
|  | Kidnapping |  | Luring |  | Malicious explosion 1 and/or 2 |
|  | Malicious harassment |  | Malicious mischief domestic violence |  | Malicious placement of an explosive 1 |
|  | Manslaughter |  | Murder/aggravated murder |  | Possess depictions minor engaged in sexual conduct |
|  | Rape |  | Rape of child |  | Robbery |
|  | Selling or distributing erotic material to a minor |  | Sending or bringing into the state depictions of a minor |  | Sexual exploitation of minors |
|  | Sexual misconduct with a minor |  | Sexually violating human remains |  | Use of machine gun in felony |
|  | Vehicular assault |  | Vehicular homicide (negligent homicide) |  | Violation of child abuse restraining order |
|  | Violation of civil anti-harassment protection order |  | Violation of protection/ contact/ restraining order |  | Voyeurism |

4. Have you ever been (a) found by a court in a protection proceeding under Chapter 74.34 to have abused or financially exploited a vulnerable adult; or (b) convicted of any of the following crimes where the victim was a vulnerable adult (“vulnerable adult” means adult as defined by Chapter 74.34 and adults of any age who lack the functional, mental, or physical ability to care for themselves).

* First, second, or third-degree extortion
* First, second, or third-degree theft
* First or second-degree robbery
* Forgery
* Any of the foregoing crimes as they have been renamed

NO  YES If yes, please explain: Click or tap here to enter text.

5. Have you ever been convicted of any crime involving the manufacture, delivery, or possession with intent to manufacture or deliver a controlled substance?

NO  YES If yes, please explain: Click or tap here to enter text.

***(Please continue to page 3)***

**Criminal History Disclosure**

6. Have you ever been found in any dependency action under RCW 13.34.040 to have sexually assaulted or exploited any minor, or to have physically abused any minor?

NO  YES If yes, please explain: Click or tap here to enter text.

7. Have you ever been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually assaulted or exploited any minor, or to have physically abused any minor?

NO  YES If yes, please explain: Click or tap here to enter text.

8. Have you ever been found in any disciplinary board final decision to have sexually or physically abused any minor or developmentally disabled person, or to have financially exploited any vulnerable adult? “Disciplinary board final decision” means (a) any final decision by the director of the Department of Licensing for real estate brokers and salespersons, and (b) any final decision by the disciplinary authority under Chapter 18.130 RCW or the secretary of the Department of Health for the following businesses or professions: chiropractic, dentistry, dental hygiene, naturopathy, massage, midwifery, osteopathic medicine and surgery, physical therapy, physicians, practical nursing, registered nursing, and psychology.

NO  YES If yes, please explain: Click or tap here to enter text.

9. Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification, or other regulatory body (teacher certification or otherwise) or by your current or previous employer? If you answer “Yes” you must provide the name, address, and telephone number of the employer or licensing body, and statement of accusing against you.

NO  YES If yes, please explain: Click or tap here to enter text.

10. Have you ever been party to, or are you currently a party in, or do you anticipate becoming a party in, litigation?

NO  YES If yes, please explain: Click or tap here to enter text.

11. Have you ever been named by an aggrieved employee as someone responsible for the action grieved?

NO  YES If yes, please explain: Click or tap here to enter text.

12. Are you presently charged with, but not convicted of, any of the crimes or offenses described in the questions above?

NO  YES If yes, please explain: Click or tap here to enter text.

An inquiry may be made to the Washington State Patrol, a Federal, or other law enforcement agency to verify your response to the above inquiries. A copy of any response received pursuant to such inquiry will be made available to you upon request.

**I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct. I understand that by typing my name below serves as an electronic signature for the purposes of this form.**

**Type Full Legal Name: Click or tap here to enter text. Date: Click or tap to enter a date.**