

**BRIEFING/MONITORING REPORT TO THE BOARD**

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| **DATE:** | **February 16, 2022** |
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| **TO:** | **BOARD OF DIRECTORS, PUGET SOUND EDUCATIONAL SERVICE DISTRICT** |
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| **FROM:** | **JOHN WELCH, SUPERINTENDENT/CEO**  **PUGET SOUND EDUCATIONAL SERVICE DISTRICT** |
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| **TOPIC:** | **GOVERNANCE PROCESS (GP) 03: BOARD JOB DESCRIPTION** |

**REPORT PURPOSE:**

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| 🞏 | **Policy Development/Review/Enhancement/Approval** | **🞏** | Board Monitoring CEO Report |
|  | 🞏 **Ends Policy and Sub-Ends Policy** |  | 🞏 Ends |
|  | 🞏Executive Limitations Policy |  | **🞏** Executive Limitations |
|  | 🞏 Board-Management Delegation Policy | **⌧** | Board Monitoring Board Report |
|  | 🞏 Governance Process Policy |  | **🞎** Board-Management Delegation Policies |
| 🞏 | Board Implementation of Policy |  | ⌧ Governance Process Policies |
|  | 🞏 Board-Management Delegation Policies | 🞏 | Incidental Report |
|  | 🞏 Governance Process Policies |  | 🞏 Superintendent |
| 🞏 | Ownership Linkage Report |  | 🞏 Board Chair |
| **BACKGROUND:** | |  | 🞏 Other: Briefing Report |

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| **POLICY TITLE:** GP 03: Board Job Description | **POLICY NO:** 03 |
| **POLICY SECTION:** Policy Governance – Governance Process | |
| **DATES REVIEW:**  Adopted – February 2001  Amended January 2006, December 2019  Last Monitored and Approved – February 2022 | |
| **BOARD POLICY REVIEW FREQUENCY:**  Every Two Years in February | |
| **BOARD MONITORING CEO FREQUENCY:** Year One | |
| **BOARD CHAIR SIGNATURE:** | |

Current Policy Language

BOOK POLICY GOVERNANCE POLICIES (GP) 03: BOARD JOB DESCRIPTION

The job outputs of the Board as an informed agent of the ownership, are those that ensure excellence organizational performance.

Accordingly, the Board has direct responsibility to ensure:

1. Creation of transformational relationships.
2. Written governing policies that address the broadest levels of all organizational decision and situations:
   1. Ends: Organizational products, impacts, benefits or results for specified recipients and their relative worth (what end result is desired for whom and at what cost).
   2. Executive Limitations: Constrains on executive authority which establish the practical, ethical, and legal boundaries within which all executive activity and decision-making will take place.
   3. Governance Process: How the Board will conceive, carry out and monitor its own work.
   4. Board Management Delegation: How authority is delegated to the Superintendent and how the Superintendent’s use of that authority is monitored; the Superintendent role, authority, and accountability.
3. CEO performance through monitoring Ends and Executive Limitations policies.
4. Board performance through monitoring Governance Process and Board Management Delegation Policies.
5. Ends are the focus of organizational performance.
6. Board members build their capacity in, and progress is made toward, Agency Wide Competencies:
   1. Cultural Proficiency
      1. Articulates and applies historical context of racism and understands the current reality of students and communities of color in order to support racial equity. Actively demonstrates a commitment to supporting equity and inclusion, and serves as an advocate with colleagues, partners, and communities to meet the agency’s End and goal of becoming an Antiracist Multicultural Organization in support of eliminating the opportunity gap.
   2. Racial Equity Advocate
      1. Recognizes, supports, and engages in dismantling institutional racism. Collaborates with, and is accountable to, those with whom we are in transformational relationships.
   3. Racial Equity Mindset
      1. Demonstrates awareness of biases, internalized racial superiority and oppression. Leads with a racial equity lens and actively uses the racial equity tool in meaningful ways.
   4. Transformational Values
      1. Contributes to valuable and positive antiracist transformation in individuals, organizations, and social systems in an effort to actively progress across the Antiracist Multicultural Institution continuum. Is able to foster a sense of community and shared purpose via collaboration and cooperation with others inside and outside Puget Sound Educational Service District. Embodies the principles and practices that form the agency’s culture. Operates from an abundance mentality, recognizes opportunities, and is optimistic and realistic about the future.

Cross-References: EL 3, Transformational Relationships

EL 3P, Transformational Relationships

Superintendent Interpretation & Action

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| **RECOMMENED MOTION**  That the Governance Process Policy 03: Board Job Description be approved as in compliance. |