

HS Advisory Committee

Jan 12, 2016

1:30-2:30

Present: Lori Pittman, Joanne Seng, Jill Johnson, Carolyn Solitaire, Claire Wilson - attended for part of meeting

Absent: Arianna Martinez

A. Personnel Actions

- Lunch Aide from PCCC Orting was corrected from no parent available to a transfer from another program

These items were reviewed and approved as a whole by the HS Advisory Committee on Jan 12, 2016 and recommend full Board approval.

B. Program Reports

- Attendance
 - ECEAP
 - Because the PC rep turnover happens at the November meeting there is usually a larger number of reports to review at December PC meeting
 - Joanne asked if we know the demographics for Auburn Chinook – no but we could find out. Lori to follow-up and email info to Joanne.
 - Attendance is on schedule days not calendar days
 - Sept-Oct is where you will see fluctuations because families and children are transitioning to the program and system.
 - Under enrollment effects sites attendance rates. Sept data is impacted by the fact that they were not fully enrolled yet
 - Head Start/EHS
 - Franklin Pierce was low due to the late move to their new building
 - If sites are above 100% it is because they are over enrolled. Over-enrollment occurs mostly in full day, licensed child care centers. In addition, full day and full year providers are transitioning children to kindergarten and are overenrolled for a short period of time.
 - EHS-CCP centers have low enrollment due to the fact that we are newly implementing this program and they are still in start-up
- Enrollment
 - Head Start/EHS
 - Franklin Pierce – delay in their opening in September
 - Bellevue Phantom Lake – Bellevue has their own ECEAP grant and their own district pre-school program, they contract with us for Head Start services. We have been working with them to see if they have the right funding

streams at the right centers. Talena and Lori have met with them recently to follow-up.

- Early Head Start-Child Care Partnership sites do have some low enrollment but OHS have been working with us because the program is new. They won't be out of compliance until January or February.
- Full day-full year centers sometime are over-enrolled or under-enrolled during the transition from Pre-K to kindergarten because kindergarten starts later in Sept. They may need a short time for their child to go before kindergarten.
- WCCW currently does not have women eligible to be in the program based on Corrections screening. We are working on a plan to implement community based HB enrollments in Tacoma where we have a notable waitlist. As the need arises they can transition back to WCCW. These HB slot will be fluid and filled based on highest need of mom's and infants. We are finalizing a contingency plan going forward.
- Working with Cottesmore around staffing issues which is impacting enrollment and attendance.

These items were reviewed and approved as a whole by the HS Advisory Committee on Jan 12, 2016 and recommend full Board approval.

C. Program Policies

- No policies to approve

D. Program Governance

- No governance items

E. Program Updates

- WCCW was highlighted at Policy Council meeting in December.
- Lori offered if any of the Board member would like to tour the J Ward in the prison she can talk with Jaymie about getting it set up.

F. Policy Council

- PowerPoint presentation from December Policy Council

G. Correspondence

- HS 187 had a review in November and was found 100% in compliance
- Letter from Region X assigning a new Program Specialist – Julianne Crevatin