


<b>EXECUTIVE SUMMARY</b> April 2015		
<b>SUBJECT:</b>	Early Learning	<b>Supporting Documentation</b>  <b>Executive Summary</b> which provides links to all documents
<b>REFERENCE:</b>	<b>Shared Governance</b>	
<b>PRESENTOR(S):</b>	Head Start Advisory Committee	
<b>REQUEST:</b>		
<b>Action Items:</b>		
<b>A. Early Learning Personnel Actions</b>		
<b>B. Early Learning Program Reports</b>		
<b>Informational Items</b>		
<b>C. Early Learning Program Updates</b>		
<b>1. Monitoring</b>		
<b>D. Policy Council</b>		
<b>1. Race and Equity Training</b>		
<b>2. Data Principals and Outcomes</b>		
<b>3. Executive Board HS Member-at-large Election</b>		
<b>E. Correspondence</b>		

## BACKGROUND

*The PSESD Board in collaboration with the PSESD Superintendent and the Head Start Advisory Committee are the governing body of the Puget Sound ESD Early Learning Program. As a result, the Board has a responsibility to review and approve the program management systems, reports and policies as required by state and federal regulations.*

## ACTION ITEMS

### A. PERSONNEL ACTIONS

**Recommendation from Head Start Advisory Committee:**

This item was reviewed and approved as a whole by the Head Start Advisory Committee on April 7, 2015 and recommend full Board approval.

**Explanation:**

All Early Learning personnel actions must include parent participation as well as Policy Council and Governing Body Approval per Early Learning policy and Federal/State Performance Standard and/or regulations.

**Action Requested:**

Approval of the Early Learning Personnel Actions

**Documentation:**

English Spanish

[Personnel Action PPT slides](#)

## B. EARLY LEARNING PROGRAM REPORTS

### Recommendation from Head Start Advisory Committee:

This item was reviewed and approved as a whole by the Head Start Advisory Committee on April 7, 2015 and recommend full Board approval.

#### Explanation:

The governing body has responsibility for exercising fiduciary responsibilities and fiscal oversight. As part of fiscal oversight the PSESD Board regularly reviews financial and other program reports in addition to ensuring that appropriate internal controls are in place.

#### Action Requested:

Approval of the February FY15 Budget for Head Start, Early Head Start and ECEAP; February Non-Federal Share, February Procurement Reports, Enrollment Reports (Feb), Disability Enrollment (as of March) Attendance Reports (Dec)

#### Documentation:

English

Spanish

#### Finance Reports

- [Feb Head Start 104](#)
- [Feb Early Head Start 104](#)
- [Feb Head Start 187](#)
- [Feb ECEAP](#)

#### Non-Federal Share

#### Procurement Card Report

#### Disability Enrollment

- [ECEAP](#)
- [Head Start/Early Head Start](#)

#### Enrollment

- [ECEAP February](#)
- [Head Start/Early Head Start February](#)

#### Attendance

- [ECEAP December](#)
- [Head Start/Early Head Start December](#)

## INFORMATIONAL ITEMS

## C. EARLY LEARNING PROGRAM UPDATES

### 1. Program Monitoring

#### Recommendation from Head Start Advisory Committee:

This item was reviewed and by the Head Start Advisory Committee on April 7, 2015.

#### Explanation:

The governing body has responsibility for exercising fiduciary responsibilities and oversight. As part of oversight Grantees must establish and implement procedures for the ongoing monitoring of their own Early Head Start and Head Start operations. Information and on-going training is provided for Policy Council, Advisory Committee and the Board, materials and documents shared:

#### Action Requested:

Information and training only

#### Documentation:

English

Spanish

[Monitoring PPT](#)

[Monitoring PPT](#)

[Developmental Screening](#)

[Monitoring Immunizations](#)

[CLASS Data](#)

## D. POLICY COUNCIL

### 1. Leading with Racial Equity

#### Recommendation from Head Start Advisory Committee:

This item was reviewed and by the Head Start Advisory Committee on April 7, 2015.

#### Explanation:

PESD has two goals that drive our purpose: to become an antiracist multicultural organization (internal goal) and to eliminate the Opportunity Gap and Success for each child (external goal). Becoming an anti-racist multicultural org characterized by equity, inclusion, and justice; an organization where no one is unjustly treated based on social identity or status.

#### Action Requested:

Information Only

#### Documentation:

English

Spanish

[Leading with Racial Equity PPT](#)

### 2. Data Learning Principals and Outcomes

#### Recommendation from Head Start Advisory Committee:

This item was reviewed and by the Head Start Advisory Committee on April 7, 2015.

#### Explanation:

Policy Council reviewed and provided input for data learning principles as a way to help Policy Council Representatives better interact with the data presented.

#### Action Requested:

Information Only

#### Documentation:

English

Spanish

[Data Learning Principles](#)

[Data Learning Principles](#)

### 3. Executive Board filled positions

#### Recommendation from Head Start Advisory Committee:

This item was reviewed and by the Head Start Advisory Committee on April 7, 2015.

#### Explanation:

Policy Council had Executive Board openings to fill due to parents getting new employment or moving:

HS Member-at-Large: Dana Clark

#### Action Requested:

Information Only

#### Documentation:

N/A

English

Spanish

## E. CORRESPONDENCE

#### Recommendation from Head Start Advisory Committee:

This item was reviewed and by the Head Start Advisory Committee on April 7, 2015.

#### Explanation:

Early Head Start Childcare Partnerships Grant Funding Letter

#### Action Requested:

Informational

#### Documentation:

English

Spanish

[Notice of Award Early Head Start-Child Care Partnership](#)